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## Chief Executive's Office

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Date: 12 February 2007

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**Chief Executive:** Donna Hall

**Chorley**  
Council

Town Hall  
Market Street  
Chorley  
Lancashire  
PR7 1DP

Dear Sir/Madam,

## **CHORLEY SOUTH COMMUNITY FORUM - WEDNESDAY, 21ST FEBRUARY 2007**

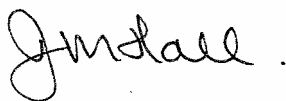
You are invited to attend the first meeting of the Chorley South Community Forum to be held at St Paul's CE Primary School, Adlington, Chorley on Wednesday, 21st February 2007 commencing at 7.00 pm.

The agenda for the meeting is set out overleaf.

Representatives of Chorley Borough Council, Lancashire County Council, Parish Councils, Lancashire Police, Central Lancashire Primary Care NHS Trust and local community groups will be present.

Members of the public are strongly encouraged to participate in the proceedings of the Forum meeting. As well as the provision for the public to speak for up to five minutes on any item on the agenda, a period of up to 30 minutes is allowed for them under agenda item 6 to ask questions and express views on any matter relating to the provision of local services in the Chorley South Community Forum Area.

Yours sincerely



Chief Executive

### **Distribution**

1. Agenda and reports to Councillor John Walker (Chair) and Councillors Kenneth Ball, Andrew Birchall, Mrs Pat Case, Michael Davies, Catherine Hoyle, Miss June Molyneaux and Mrs Stella Walsh for attendance.
2. Agenda and reports to Gary Hall (Director of Finance and Lead Officer), Jane Meek (Director of Development and Regeneration), Julian Jackson (Planning Policy Manager) and Keith Allen (Streetscene Manager) for attendance.

Continued....

3. Agenda and reports to County Councillor Edward Forshaw for attendance.
4. Agenda and reports to representatives of Parish Councils, Lancashire Police and Central Lancashire Primary Care NHS Trust for attendance.
5. Any resident in the area.
6. Local Community/Voluntary/Residents/Tenants Group in the area.
7. Housing Associations in the area.
8. Any Employer or Business in the area.

**This information can be made available to you in larger print or on audio tape, or translated into your own language. Please telephone 01257 515118 to access this service.**

આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون کیجئے: 01257 515823

## **AGENDA**

1. **Welcome and Introduction by the Chair of the Community Forum**

2. **Apologies for absence**

3. **Membership and Terms of Reference for the Forum (Pages 1 - 4)**

Report enclosed

4. **Local Development Framework Issues**

Mr Julian Jackson, the Borough Council Planning Policy Manager will give a brief presentation on:

1. the work being undertaken with Lancashire County Council through the Local Development Framework on Accessibility Planning throughout the Borough.
2. the work being undertaken with Preston City Council and South Ribble Borough Council through the Local Development Framework on sustainable resources and renewable energy.

5. **Chorley Community Agenda**

Representatives of the following organisations will report on any local issues / initiatives within the area of this Forum.

a) **Chorley Borough Council Issues**

Jane Meek, the Director of Development and Regeneration will give a brief presentation on the Town Centre Strategy and the Market Walk development proposals.

b) **Lancashire County Council Issues**

c) **Parish Council Issues (Pages 5 - 6)**

The attached note sets out the details of issues to be raised by the representatives of the Parish Councils at the meeting, which were received prior to the circulation of the agenda. Other issues may be raised at the meeting.

d) **Lancashire Police Issues**

e) **Central Lancashire Primary Care NHS Trust Issues**

6. **Open Forum**

A period of 30 minutes will be allocated to allow members of the public to raise questions and express views on any matters relating to local services affecting the community.

Question cards will be available at the meeting for members of the public to complete and hand in before the start of the meeting. Where possible questions will be answered on the night. If a question cannot be answered a written response will follow. A summary of the responses to questions submitted will be included on the agenda for the next meeting.

7. **Feedback / Items for Next Meeting**

Members of the Public will be invited to express their views on the format of the meeting and to submit issues for consideration at the next meeting.

8. **Any other items that the Chair decides is/are urgent**

9. **Dates of Future Meetings**

The next meeting of this Forum will be held at the Royal British Legion Club, Springfield Road, Coppull on Wednesday 20 June 2007 at 7.00pm.

Future meetings of the Forum will be held on the following dates, commencing at 7.00pm:

- Wednesday 7 November 2007
- Wednesday 23 January 2008

The venues will be circulated in the near future.

**CHORLEY SOUTH COMMUNITY FORUM – MEMBERSHIP**

Councillor J Walker (Chair)

**Borough Councillors**

Councillor M Davies  
Councillor C Hoyle  
Councillor J Molyneaux

Councillor K Ball  
Councillor A Birchall  
Councillor S Walsh

Councillor P Case

**Electoral Wards**

Adlington and Anderton

Coppull

Heath Charnock and  
Rivington

**County Councillors**

County Councillor P Case  
County Councillor E Forshaw

**County Divisions**

Chorley Rural East  
Chorley West

**Parish Councils**

Adlington  
Anderton  
Coppull  
Heath Charnock  
Rivington

**Partnership Organisations**

Lancashire Police  
Central Lancashire Primary Care NHS Trust

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**COMMUNITY FORUMS - TERMS OF REFERENCE****(Extract from Council Constitution)****16.01 Community Forums**

The Council may appoint Community Forums as it sees fit, if it is satisfied that to do so will ensure improved service delivery in the context of best value and more efficient, transparent and accountable decision making.

**16.02 Form and Composition**

The Council will appoint the Community Forums as set out in the first column of the table below, composed as set out in the second column of that table.

<b>Name of Community Forum</b>	<b>Composition</b>
1. Central	The electoral wards of Chorley East, Chorley North East, Chorley North West, Chorley South East and Chorley South West
2. East	The electoral wards of Astley and Buckshaw, Brindle and Hoghton, Clayton-le-Woods North, Clayton-le-Woods West and Cuerden, Clayton-le-Woods and Whittle-le-Woods, Pennine and, Wheelton and Withnell
3. South	The electoral wards of Adlington and Anderton, Coppull and Heath Charnock and Rivington
4. West	The electoral wards of Chisnall, Eccleston and Mawdesley, Euxton North, Euxton South and Lostock

**16.03 Membership**

As each Forum is primarily consultative and advisory and does not exercise delegated powers and budgets there is no requirement for political balance. Accordingly membership will be all ward members for the relevant areas, together with any relevant co-optees. The Council will appoint the Chair and Vice-Chair of each Community Forum. All meetings will be chaired by one nominated Borough Councillor and the Vice-Chair of each Community Forum will be appointed from the Borough Councillors for each area.

**16.04 Purpose**

The purpose of the Community Forum is to provide an open forum to discuss local concerns and issues. It will provide an opportunity to consult and receive feedback, not only on the Council's policies and services, but also on wider issues of local concern including crime and disorder, community safety and environmental issues, which in turn will facilitate the Council's partnership working with other agencies.

It is not a substitute for Members' own surgeries and will not therefore be able to deal with individual cases or concerns, although members of the public will be welcome to attend and make contact after the meeting with their local Ward Councillor.

#### 16.05 **Terms of Reference**

The terms of reference for the borough-wide community forums will be to:

- Ensure local people are able to voice issues of concern directly to the Council and partner organisations.
- Keep in touch with 'live' current issues within communities.
- Develop an area-based approach to problem-solving across agencies.
- Develop a local action plan for each area linked to the Community Strategy and building on existing parish plans.
- Provide a feedback loop back in the Council and partners – ensuring the 'you said – we did' approach is embedded at all levels.
- Link in with the excellent local work of PACT meetings.
- Provide an opportunity for areas with no organised feedback mechanism to actively engaged with the Council and its partners.
- Enable parish councils and other local groups to work together across a larger area to pursue areas of common interest.
- Provide a basis for the further development of the Council (and the Local Strategic Partnerships) approach to neighbourhood service delivery and the future recommendations of the Environment and Community Overview and Scrutiny Panel on neighbourhood working.

#### 16.06 **Meetings**

Meetings of Area Forums will be held in public. The meetings will be held at a suitable venue in the local area. A period of 30 minutes will be allocated for questions by members of the public. Although there is no obligation to do so, it would be helpful if questions could be put in writing to a Ward Councillor at least 48 hours before the start of the meeting. This will help facilitate a full response.

#### 16.07 **Procedure Rules**

The procedure rules for the meetings are set out at Part 2, Appendix 3 of the Constitution.



**CHORLEY SOUTH COMMUNITY FORUM – 21 FEBRUARY 2007****ISSUES TO BE RAISED BY PARISH COUNCILS****Adlington Town Council**

1. A major local issue within the Adlington area is the lack of 20mph zones which the Town Council would like to see installed.
2. Also, can the parking of vehicles on the pavement be brought under the wing of the Parking Attendants at some time. The Town Council is advised by the Parkwise Manager, that this problem could be covered by the attendants but it has just not been brought within their remit. This is a major problem on roads such as Babylon Lane and causes difficulties for those with mobility aids and the blind who cannot negotiate the footpaths in safety.

**Anderton Parish Council**

3. The unkempt state of our streets, particularly pavements  
  
Whilst the streets do see a road sweeper, the pavements, and particularly grass verges where a lot of litter collects, do not appear to be cleaned on a regular basis. The recent storms have left a lot of debris both in the gutters and on the pavements. Bolton Road is particularly bad, the grass verges outside the Rivington Water Treatment Centre near the boundary with Horwich are in need of a litter pick.
4. The possibility of sharing a speed indicator device (S.P.I.D.) with other parishes in our zone.

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